

# WATT PLAZA NEWS

2025

1<sup>ST</sup>  
EDITION

## Watt Plaza – Tenant FAQs

Answers to find corresponding information on our online Tenant Handbook.

### BUILDING MANAGEMENT

**Q** How do I generate access for a vendor that will need to use the loading dock and/or freight elevator?

**A** [Wattplaza.com > Security > Building Access for Tenants, Visitors & Vendors/Contractors](#)

**Q** When are my vendors / employees required to use the freight elevator versus the passenger elevators when using a dolly?

**A** [Wattplaza.com > Security > Deliveries > Page 2 of 4](#)

**Q** Where can I find the insurance requirements for my vendors?

**A** [Wattplaza.com > Policies & Procedures > Vendor Insurance](#)

**Q** How do I add / remove employees from my Authorization List and schedule them for a building access card?

**A** [Wattplaza.com > Security > Building Access Cards](#)

**Q** Where can I find a list of approved telecommunications vendors and do I have to use one of those vendors?

**A** [Wattplaza.com > Services > Telecommunications](#)

**Q** Where can I find the Retail Tenant's phone numbers and hours?

**A** [Wattplaza.com > Amenities](#)

**Q** I have a light out in my suite, how do I get it replaced?

**A** Angus work order under request type "Lighting"; <http://www.ng1.angusanywhere.com/tenant/5468/Main/default.aspx>

**Q** I am going to be working after lease hours, how do I turn on the air conditioning?

**A** [Wattplaza.com > Services > HVAC \(link for Genea\)](#)

**Q** My company name changed, how do I update our suite signage?

**A** Angus work order under request type "Signage"; <http://www.ng1.angusanywhere.com/tenant/5468/Main/default.aspx>

**Q** Does the building have a recycling program and what can I put in recycling?

**A** [Wattplaza.com > Policies & Procedures > Recycling](#)

### PARKING

**Q** How do I add / delete an employee's monthly parking?

**A** [Wattplaza.com > Parking > Frequently Asked Questions](#)

**Q** I used my parking key card to access the garage upon arrival and then my transponder to leave for the day, why won't the gate arm open and let me out of the garage?

**A** [Wattplaza.com > Parking > Frequently Asked Questions > page 2](#)

**Q** I forgot my parking key card, how do I access the garage?

**A** [Wattplaza.com > Parking > Frequently Asked Questions](#)

**Q** I have an electric vehicle and utilize the EV charging stations located in the garage, can I leave my car in the charging parking spot after it is finished being charged?

**A** [Wattplaza.com > Parking > Amenities](#)

**Q** I am going on a business trip for a week; can I leave my car in the garage overnight?

**A** [Wattplaza.com > Parking > Frequently Asked Questions > Page 4](#)

### SECURITY

**Q** What is the role of Building Security?

**A** [Wattplaza.com > Security > 24 Hour Security](#)

**Q** We have an unruly client in our office; will Security escort them off property?

**A** [Wattplaza.com > Security > In Suite Security Measures](#)

**Q** Are all occupants required to take the online RJ Westmore Training annually?

**A** [Wattplaza.com > Emergency Procedures > Emergency Preparedness Training](#)

**Q** My coworker is having a medical emergency; what should I do?

**A** [Wattplaza.com > Emergency Procedures > Emergency Contacts](#)

**Q** I feel uncomfortable walking to my car at night when it is dark; will Security escort me to my vehicle?

**A** [Wattplaza.com > Parking > Frequently Asked Questions > Page](#)

**Q** I have visitors/guests coming to the building, where and how do I create access for to prepare for their arrival?

**A** [Wattplaza.com > Building Security > Building Access for Tenants, Visitors & Vendors/Contractors](#)

## WHAT'S INSIDE

**EMPLOYEE NEWS**  
Employee Spotlights

**OUR COMMUNITY**

**RETAIL AMENITIES**

**WATT PLAZA EVENTS**

Summer Hoedown  
October (Halloween) TBD  
December (Tenant Holiday) TBD

**REMINDERS**

RJ Westmore  
Electronic Tenant Handbook



## EMPLOYEES SPOTLIGHT



### Jose Chicas

Jose Chicas has been a valued member of the Watt Plaza parking team for 2 years, currently serving as a Valet Attendant in our VIP front valet area. With 23 years of experience in the Parking Industry,

Jose brings extensive expertise in driving, parking, and vehicle handling. He is known for his comprehensive knowledge of cars and his dedication to providing courteous, professional service to both customers and coworkers.

Originally from El Salvador, Jose is proud for the opportunity to become a U.S. citizen and takes great pride in working hard to support his family. Outside of work, he enjoys making home improvements, traveling, playing football soccer, and going to the gym.

We are pleased to have Jose as part of our team at Watt Plaza.



### Mario Lopez

In January 2024, Mario joined the parking team at Watt Plaza as a Valet Attendant in our VIP front valet area. With experience as a salesperson, Mario brings exceptional customer service, grace, and a welcoming smile to everyone he serves in Watt Plaza's VIP valet area.

Although Mario has only been in the parking service industry for 2 years, his strong skills in driving, parking, and comprehensive vehicle knowledge, combined with excellent communication and customer service abilities, make him a natural fit for the role.

Originally from El Salvador, Mario values personal growth and mental well-being. In his free time, he practices meditation and enjoys staying active through sports such as basketball and football.

We are fortunate to have Mario on our team.

## Century City Chamber of Commerce

Many opportunities to gain more visibility in the community and treat your employees and clients to networking at special events! Register at

<https://business.centurycitycc.com/events>



**CENTURYCITY**

## OUR COMMUNITY

### Summer Hoedown – Tenant Event



### Century City Farmers Market



Visit the Farmers Market at 10100 Santa Monica Blvd, on the plaza, every Thursday from 10:00 a.m. to 2:00 p.m. The market proudly features a variety of farmers, flowers, artisanal food products and prepared lunch options.



# RETAIL AMENITIES

**Allegiate Gym**  
760-413-9407

**Aztec Auto Detailing  
Car Wash**  
310-962-1882

**Esquire Bank**  
Coming Soon

**Carla Café**  
Coming Soon

**Federal Express**  
310-203-9928

**1st Century Bank**  
310-270-9500

**Mickey Fine**  
310-734-7714

**Mystic Flowers & Gardens**  
310-284-3417

**Noble Cleaners**  
310-552-3377

**Notary Services**  
310-789-2179

**Parking:**  
- **Electric Charging Stations**  
- **Front Door Club**  
310-789-2178

**Starbucks Coffee**  
310-553-8226

**Sweetgreen Outpost**  
Center Lobby by the  
conference rooms

## Watt Plaza – UL Verified Healthy Building

Watt Plaza is a UL Verified Healthy Building for Indoor Air and Water. As part of our commitment to the health and wellness of our occupants, we recently underwent an extensive verification process to earn the UL Verified Healthy Building for Indoor Air and Water Mark. One of the most respected names in safety, security and sustainability for buildings, UL's program demonstrates that our buildings have excellent indoor air quality as well as water quality for both human consumption and prevention of waterborne pathogens.

To achieve the UL Verified Healthy Building for Indoor Air and Water Mark, we participated in an audit in addition to undergoing on-site visits, which included visual inspections and performance testing. To maintain our verification, surveillance will continue twice a year to ensure we continue to have indoor air and water quality performance.

Testing methods used to verify both indoor air and water quality are aligned with industry-recognized, third-party organizations, such as the Environmental Protection Agency (EPA), the National Institute for Occupational Safety and Health (NIOSH), the World Health Organization (WHO), the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE), and the Occupational Safety and Health Administration (OSHA) to name a few. Where lab sampling is necessary, testing methodologies are informed by the EPA Compendium of Methods, ASTM D5197 and TO-17 for air sampling and EPA methods for water. We are proud of having achieved this milestone toward supporting healthier indoor environments.



## Metro Purple Line Extension Transit Project Section 2 - Constellation Station Update

Metro's plan for a better transit includes extending the D Line from Miracle Mile through Beverly Hills and into Century City, one of LA County's biggest job hubs. This project will add two new stations at Wilshire/Rodeo and Century City, increasing access to opportunities for the region. This portion of the project from Beverly Dr Station and Century City Station is slated to open in 2026. For additional construction information, please visit [metro.net/projects/purple-section2/](https://metro.net/projects/purple-section2/).

### Did You Know...

- Watt Plaza has **conference rooms** for reservation, ideal for company meetings, presentations, and events. You can select from large or medium conference, or partitioned conference center, entire center lobby or courtyard. To reserve a conference room, complete the Conference Room Reservation Form and submit via Angus "Reservations".



- Watt Plaza has reopened the **Valet**. The valet service hours are from 7:00am to 7:00pm until further notice.

-Watt Plaza offers an efficient and effective transport to Westfield Century City and nearby facilities with our **eGEM** vehicle which is street legal and designed for comfort and safety while making every passenger feel like a VIP guest. The hours of operation are from 11:00am to 2:00pm, Monday through Friday. Please stop by the Valet area and let one of our amazing Watt Valet Attendant know you'd like to use the GEM car.

-Watt Plaza offers **Storage** spaces in the building and parking structure at competitive rates. Take advantage of having an onsite storage space with immediate 24/7 access versus having to drive offsite. For additional information, please contact [smontgomery@wattplaza.com](mailto:smontgomery@wattplaza.com)





## NOBLE GATEWAY CLEANERS

Please welcome Judith Fernandez who is the new owner of Noble Gateway Cleaners. A professional dry-cleaning service is located at Watt Plaza in the 1925 building, Monday through Friday from 9:00am – 4:30pm, closed on the weekend. They have been providing service in Century City since 1981. Stop by and see the variety of services they provide, including free pick-up and delivery: professional dry cleaning, shirt laundry, fluff & fold laundry, blankets, wedding gown cleaning, finished flatwork, leather & suede cleaning, reweaving, hand finished table linen and expert alterations. Please call 310- 552 -3377 for more information.

## AZTEC AUTO DETAILING & CAR WASH

Aztec is open every Thursday, from 8:00am to 5:00pm., weather permitting.

They are located at the North West corner, Level 1 of the Parking Garage.

For additional information, please call 323-541-8917

## REMINDERS

### RJ Westmore Training

Watt Plaza is partnered with RJ Westmore to provide our tenants with the most current Emergency Preparedness Training for the following areas/topics:

**FIRE LIFE SAFETY**  
**FLOOR WARDEN**  
**EARTHQUAKE**

**BOMB THREAT**  
**MEDICAL EMERGENCY**  
**POWER FAILURE**

Please note in accordance with the Los Angeles Fire Life Safety Code LAMC 57.409.1 it is **mandatory** for all High Rise Occupants to participate in the online training.

You can find more information on our online tenant handbook at the following direct link:

<https://www.wattplaza.info/toc.cfm>

### Newly Redesigned Watt Plaza Electronic Tenant Handbook

[www.wattplaza.com](http://www.wattplaza.com)

The information provided in our Electronic Tenant® Handbook is intended to provide you with a clear understanding of Watt Plaza and to facilitate your company's operations. Please take the time to familiarize yourself with the helpful information and note that the Building Management Office is available to assist with any inquiries or concerns.

Did you know that your suite has designated Suite Contacts?

Each suite has a Daily Contact and Executive Contact on file with the Building Management Office who are responsible for making requests on behalf of your suite. Can you identify the designated contacts in your suite?

