

WATT PLAZA NEWS

2023

2ND
EDITION

Watt Plaza – Tenant Frequently Asked Questions:

B Below answers indicate the pathway for where to find corresponding information on our online Tenant Handbook.

BUILDING MANAGEMENT:

- Q How do I generate access for a vendor that will need to use the loading dock and/or freight elevator?**
Wattplaza.com > Security > Building Access for Tenants, Visitors & Vendors/Contractors
- Q When are my vendors / employees required to use the freight elevator versus the passenger elevators when using a dolly?**
Wattplaza.com > Security > Deliveries > Page 2 of 4
- Q Where can I find the insurance requirements for my vendors?**
Wattplaza.com > Policies & Procedures > Vendor Insurance
- Q How do I add / remove employees from my Authorization List and schedule them for a building access card?**
Wattplaza.com > Security > Building Access Cards
- Q Where can I find a list of approved telecommunications vendors and do I have to use one of those vendors?**
Wattplaza.com > Services > Telecommunications
- Q Where can I find the Retail Tenant's phone numbers and hours?**
Wattplaza.com > Amenities
- Q I have a light out in my suite, how do I get it replaced?**
Angus work order under request type "Lighting"; <http://www.ng1.angusanywhere.com/tenant/5468/Main/default.aspx>
- Q I am going to be working after lease hours, how do I turn on the air conditioning?**
*Wattplaza.com > Services > HVAC
<https://platform.geneenergy.com/?CID=88c8564b-cd23-4fc1-b061-1b90fe8fcce3>*
- Q My company name changed, how do I update our suite signage?**
Angus work order under request type "Signage"; <http://www.ng1.angusanywhere.com/tenant/5468/Main/default.aspx>
- Q Does the building have a recycling program and what can I put in recycling?**
Wattplaza.com > Policies & Procedures > Recycling

PARKING:

- Q How do I add / delete an employee's monthly parking?**
Wattplaza.com > Parking > Frequently Asked Questions
- Q I used my parking key card to access the garage upon arrival and then my transponder to leave for the day, why won't the gate arm open and let me out of the garage?**
Wattplaza.com > Parking > Frequently Asked Questions > page 2
- Q I forgot my parking key card, how do I access the garage?**
Wattplaza.com > Parking > Frequently Asked Questions
- Q I have an electric vehicle and utilize the EV charging stations located in the garage, can I leave my car in the charging parking spot after it is finished being charged?**
Wattplaza.com > Parking > Amenities
- Q I am going on a business trip for a week; can I leave my car in the garage overnight?**
Wattplaza.com > Parking > Frequently Asked Questions > Page 4

SECURITY:

- Q What is the role of Building Security?**
Wattplaza.com > Security > 24 Hour Security
- Q We have an unruly client in our office; will Security escort them off property?**
Wattplaza.com > Security > In Suite Security Measures
- Q Are all occupants required to take the online RJ Westmore Training annually?**
Wattplaza.com > Emergency Procedures > Emergency Preparedness Training
- Q My coworker is having a medical emergency; what should I do?**
Wattplaza.com > Emergency Procedures > Emergency Contacts
- Q I feel uncomfortable walking to my car at night when it is dark; will Security escort me to my vehicle?**
Wattplaza.com > Parking > Frequently Asked Questions > Page 4

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EMPLOYEE SPOTLIGHT



Gregory Machado

Please join us in welcoming our newest addition to the Engineering team, Gregory Machado. Greg previously worked at City National Bank as

an Operating Engineer in Downtown Los Angeles. He has found fulfillment in his career in this field and is very driven to continue thriving, contributing his skills, growing and leveraging his experience to achieve greater milestones.

Greg was born and raised in Los Angeles and appreciates the diversity in culture. His hobbies include automotive (cars & modifications), weightlifting, track cycling, snowboarding and enjoys watching horror movies. We are fortunate to have him as part of the Watt Plaza team!

OUR COMMUNITY

Westfield Century City

Celebrate the holidays at Westfield Century City's holiday village and experience the joy of the season with one-of-a-kind experiences for the entire family.

• Holiday Market

The holiday market nestled in the center of the Holiday Village is where guests can explore curated gift shops, snack on holiday treats such as Royce Chocolate, Flour Shop, Peace of Cake, and B Sweet.

• Live Performances and Snowfall

Enjoy a variety of live performances of holiday favorites and experience magical moments of snowfall in the Holiday Village.

• **Blitzen's Bar** Get cozy in a cabana and sip under the snow at Blitzen's Bar, a festive pop-up oasis overlooking the Holiday Village in The Atrium. Enjoy handcrafted cocktails & libations, along with delectable bites.



Century City Chamber of Commerce

Gain more visibility as a leader in the business community by having your company join the Century City Chamber of Commerce! Our members are companies doing business in Century City/Los Angeles, primarily in law, real estate, financial and professional services, entertainment, and hospitality. We are a platform that provides members with marketing, speaking, and networking opportunities, information and resources, access to business and community leaders, legislative updates that may affect your business and employees, and serve as a liaison to elected officials and community organizations. Membership is an essential part of your marketing plan to connect with decision-makers and support your business community. More information: <https://www.centurycitycc.com/membership-benefits/>

Get involved to get the most out of attending Q1 2024 events, such as:

- **Networking –**
Monthly Happy Hours and Resources & Referrals Meetings
- **Educational Programs –**
How to Get Your Employees Back in the Office, LAPD/Elected Officials Community Updates
- **Special Events –**
Legends of Century City; Insights From the C-Suite



Tenant Holiday Breakfast

We hope everyone enjoyed the **Tenant Holiday Breakfast** on December 6th with pastries, fruit, overnight oats, Photo Booth, and Santa.



RETAIL AMENITIES

**Aztec Auto Detailing
Car Wash**
310-962-1882

Federal Express
310-203-9928

1st Century Bank
310-270-9500

Mickey Fine
310-734-7714

Mystic Flowers & Gardens
310-284-3417

Noble Cleaners
310-552-3377

Notary Services
310-789-2179

Parking:

- **Electric Charging Stations**
- **Valet Front Door Club**
310-789-2178

Starbucks Coffee
310-553-8226

Sweetgreen Outpost
Center Lobby by the
conference rooms

Allegiate Gym
760-413-9407

Watt Plaza – UL Verified Healthy Building

Watt Plaza is going on
3 years as a UL Verified
Healthy Building for
Indoor Air and Water.



As part of our commitment to the health and wellness of our occupants, we recently underwent an extensive verification process to earn the UL Verified Healthy Building for Indoor Air and Water Mark. One of the most respected names in safety, security and sustainability for buildings, UL's program demonstrates that our buildings have excellent indoor air quality as well as water quality for both human consumption and prevention of waterborne pathogens.

To achieve the UL Verified Healthy Building for Indoor Air and Water Mark, we participated in an audit in addition to undergoing on-site visits, which included visual inspections and performance testing. To maintain our verification, surveillance will continue twice a year to ensure we continue to have indoor air and water quality performance.

Testing methods used to verify both indoor air and water quality are aligned with industry-recognized, third-party organizations, such as the Environmental Protection Agency (EPA), the National Institute for Occupational Safety and Health (NIOSH), the World Health Organization (WHO), the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE), and the Occupational Safety and Health Administration (OSHA) to name a few. Where lab sampling is necessary, testing methodologies are informed by the EPA Compendium of Methods, ASTM D5197 and TO-17 for air sampling and EPA methods for water. We are proud of having achieved this milestone toward supporting healthier indoor environments.

6 WEEK GET STRONG & MOBILE CAMP

Want to get back into fitness, but struggling to figure out what to do? Having trouble with consistency and accountability?

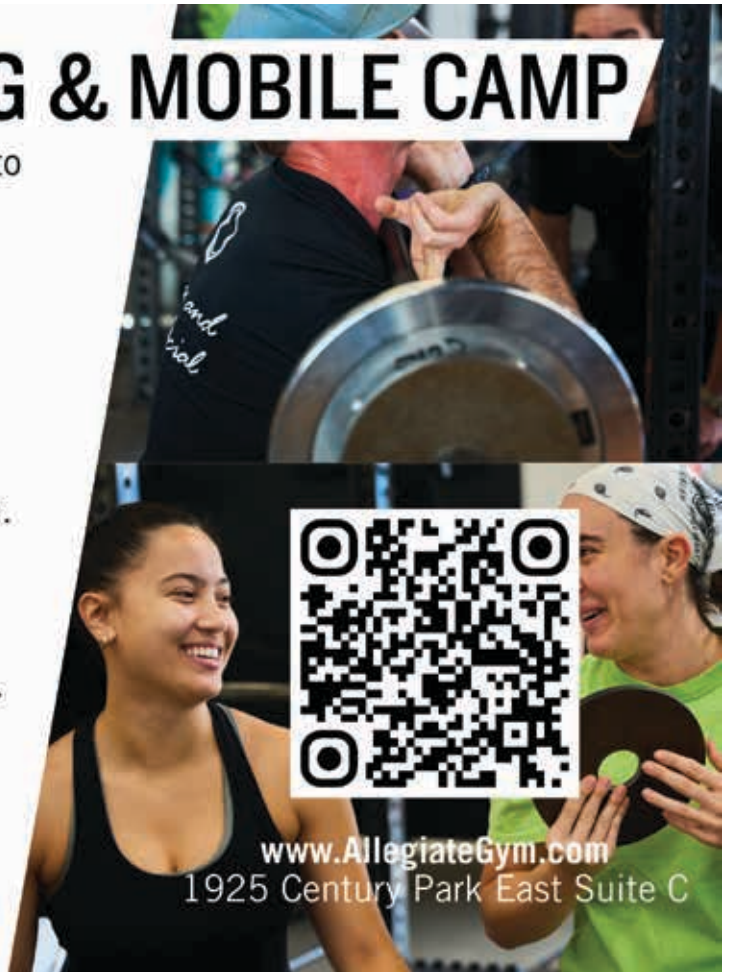
Join this **SIX WEEK STRENGTH CAMP** which includes: **personal training, group sessions, nutrition consultations & accountability.**

Results & a routine to make you lean & mean. Or your money back.

We've gotten results for hundreds of people across our 3 gyms in LA. This program works.

Only 2 spots available per week.

Scan the QR code and SCHEDULE a FREE PHONE CONSULTATION NOW!



REMINDERS

RJ Westmore Training

Watt Plaza is partnered with RJ Westmore to provide our tenants with the most current Emergency Preparedness Training for the following areas/topics:

FIRE LIFE SAFETY	BOMB THREAT
FLOOR WARDEN	MEDICAL EMERGENCY
EARTHQUAKE	POWER FAILURE

Please note in accordance with the Los Angeles Fire Life Safety Code LAMC 57.409.1 it is **mandatory** for all High Rise Occupants to participate in the online training.

You can find more information on our online tenant handbook at the following direct link:

<https://www.wattplaza.info/toc.cfm>

Thank you!

Watt Plaza Building Management would like to extend a special thank you to you, our tenants, for a successful fire drill.



Did you know?

The Building Management Office will provide a dumpster in the commercial parking lot for the disposal of Christmas Trees. Date and instructions will be sent via memo distribution.

